JOB ANNOUNCEMENT

Job Title: Transit and Facilities Operations Director

Benefits: Health insurance, retirement, paid annual and sick leave

Salary: Up to $105,855 Yearly Salary (DOQ)

Other: Exempt position/Full time

Work Area: Espanola, NM

Work Week: Monday - Friday (occasionally may work on weekends)

We Value
Professional Excellence

Neighborly
Communication
Respectful
Trustworthy
Dedicated

Position Summary & Responsibilities

The Transit and Facilities Operations Director serves as a key member of NCRTD's Senior Management Team, reporting directly to the Executive Director. Provides a variety of professional managerial and administrative duties related to planning, organizing, directing and coordinating the day-to-day delivery of transportation services for fixed route, express, commuter, demand and para-transit services; including central dispatch/customer services and fleet and facility maintenance operations. Ensures efficient, safe and State and Federal compliant services to the public. This is an "At-Will" classification which means that the Transit and Facilities Operations Director serves at the will of the Executive Director. A detailed position profile can be viewed at www.ncrtd.org.

Qualifications

Bachelor's Degree from an accredited college or university in Transportation, Public Administration, Transportation Planning, Business Administration or directly related field and eight (8) years of increasingly responsible experience in transit operations, three (3) years of which in a supervisory capacity.

About the District

In March 2003, the New Mexico State Legislature (SB 34) authorized the formation of Regional Transit Districts (RTDs) and subsequently in September 2004 the NCRTD was recognized by the New Mexico Transportation Commission as the first RTD in New Mexico. The NCRTD provides commuter, fixed route, Para-transit and demand response transit services within the counties of Los Alamos, Rio Arriba, Santa Fe and Taos, the cities of Espanola, Edgewood, and Santa Fe and to six Pueblo's located within the RTD boundaries. The individual transit systems within the RTD are municipal partners. The Districts service area is in excess of 10,000 square miles.

Closing Date

First review of Applicants will take place on March 1, 2016. The position will remain open until filled.

Interested candidates must submit a resume, letter of interest, and list of references, and a completed District application to: HR Office, NCRTD, 1327 N. Riverside Dr., Espanola, NM 87532 or via email by contacting dariav@ncrtd.org.

The NCRTD is an EEO/AA Employer. Title II of the American with Disabilities Act and Section 504 of the Rehabilitation Act prohibit discrimination on the basis of disability in public programs. Individuals with disabilities who need a reasonable accommodation to participate in the hiring process or who require information in an alternative format must include this request in their letter of interest.